

Notice of Meeting

East Surrey Shadow Authority Audit and Governance Committee

Date and Time

Monday, 6 July
2026 at 2.00 pm

Place

Council Chamber,
Epsom Town Hall,
KT18 5BY

Contact

democraticservices@epsom-ewell.gov.uk

Online access to this
meeting is available
on YouTube: [Link to
online broadcast](#)

Committee members

Councillors Councillor Tim Snuggs (Chair), Councillor Stephen McKenna (Vice-Chair), Councillor Nick Abear, Councillor Alex Coomes, Councillor Eva Ferlez, Councillor Fran Fish, Councillor Lynne Fletcher, Councillor Wendy Gibbs, Councillor Nick Greenfield, Councillor Joshua Lambert, Councillor Barry Maguire, Councillor Alan Parker, Councillor Jeremy Pursehouse, Councillor Andrew Stevens and Councillor Jolanta Waugh

MEETING SUMMONS

To the members of the East Surrey Shadow Authority Audit and Governance Committee:

You are hereby summoned to attend a meeting of the East Surrey Shadow Authority Audit and Governance Committee to be held on Monday, 6 July 2026 at 2.00 pm, for the transaction of the business set out in the following agenda.

Such meeting to be held in the Council Chamber, Epsom Town Hall, KT18 5BY.

For enquiries regarding this agenda contact: democraticservices@epsom-ewell.gov.uk

Daniel Bainbridge
Interim Monitoring Officer
East Surrey Shadow Authority
Published: Friday, 26 June 2026

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AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any disclosable pecuniary interests and / or
- (ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at this meeting.

3 MINUTES OF THE PREVIOUS MEETING

(Pages
5 - 6)

The Committee is asked to confirm as a true record the Minutes of the inaugural Meeting of the Committee held on 20 May 2026 (attached) and to authorise the Chair to sign them.

4 AUDIT AND GOVERNANCE COMMITTEE TERMS OF REFERENCE

(Pages
7 - 12)

The Committee is requested to note its Terms of Reference as agreed by the Shadow Authority at its meeting of 20 May 2026 and as detailed in section 3-B5 of the [Constitution](#) (excerpt attached).

(Pages
13 - 20)

Surrey County Council and the District and Borough Councils in Surrey have opted into the 'appointing person' national auditor appointment arrangements, established by Public Sector Audit Appointments (PSAA), for the period covering the external audit of the councils' accounts for 2023/24 to 2027/28. PSAA recently extended the current national auditor appointment arrangements for a further two-year period to cover the audits of local bodies for 2028/29 and 2029/30 through mutual agreement with the appointed audit firms. The existing arrangements therefore cover the audit of the existing councils' accounts for 2026/27, the final year they will produce accounts. East Surrey Council has the right to join the national scheme. To ensure consistency and ease of administration in the procurement and appointment of an auditor, it is recommended that East Surrey Council opt in to the national auditor appointment arrangements through PSAA (soon to become the Local Audit Office) for the period 2027/28 to 2029/30.

(Pages
21 - 22)

The Committee is requested to note its forward work programme for 2026-27.

PLEASE NOTE: members of the public are able to attend the meeting in person. The meeting will also be broadcast online on YouTube: [Link to online broadcast](#).

The whole of the meeting will be filmed except where there are confidential or exempt items. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.

Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chair of the meeting has the discretion to terminate or suspend filming/recording if in her/his opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.